

## BERKELEY UNIFIED SCHOOL DISTRICT

TO: BSEP Planning and Oversight Committee  
FROM: Becca Todd, District Library Coordinator, and  
Pasquale Scuderi, Asst Superintendent for Educational Services  
DATE: April 11, 2017  
SUBJECT: Recommendation for Expenditure of BSEP Funds for Libraries in  
FY 2017-18

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### BACKGROUND INFORMATION

○ Elementary Teacher Librarian TSAs	1.60 FTE
○ Elementary Library Media Specialists	9.60 FTE
○ Middle School Teacher Librarians	3.00 FTE
○ Middle School Library Media Technicians	1.86 FTE
○ BHS Teacher Librarians	2.00 FTE
○ BHS Library Media Technician	0.80 FTE
○ BTA Teacher Librarian	0.20 FTE

District Library Coordinator 1.0 FTE

The District Library Coordinator administers the annual library plan for the District, overseeing staffing, collection development, technology upgrades, and professional development throughout the school library system. Through on-site visits, monthly meetings and periodic workshops, the District Library Coordinator guides the school level library staff in staying abreast of library and information literacy trends, and integrates districtwide initiatives into the library program. She collaborates with the Instructional Technology Coordinator to help guide DigiTech, the District's Instructional Technology Team.

Teacher Librarians 6.8 FTE

Background information - Teacher Librarians hold two credentials: a California Teaching Credential, and a Teacher Librarian Services Credential. Our Teacher Librarians also have a Master in Library and Information Science. The following narrative describes the difference between the 3 -1.17 Td <014F>5o 1S <</MCID 26 >>BDC /

full implementation to our Digital Citizenship instruction. We need to teach skilled and responsible use of digital and online resources, and more fully integrate information and computer literacy instruction into all subject areas. Teacher Librarians have this cross-curricular, information and computer literate instruction as their core focus.

Secondary - Our middle and high school Teacher Librarians provide lessons in information literacy, research process, and digital citizenship; collaborate with classroom teachers on curricular units; offer guidance in reading selections and reading promotions; manage library acquisitions and circulation; and oversee management of their site's textbook collection. For the 2017-18 school year, our secondary Teacher Librarian staffing ratio is shifting slightly. The middle schools and BHS will remain the same, with one Teacher Librarian at each middle school and two at BHS. At BTA, the position is reduced from 0.6 to 0.2 FTE, to be in better alignment with the size of the school and student population.

Library Media Specialists

9.60 FTE

At the elementary level, Library Media Specialists are responsible for managing their library's program, from class visits to acquisition to circulation and everything in between. Book circulation can run from 1,000 to over 2,000 books per month at each site. Library Media Specialists provide weekly class visits that include read-alouds and guidance in using the online library catalog

At the Central Media Library, the shift in instructional practice toward incorporating interactive video clips embedded or streamed online has significantly reduced demand for instructional dvds. The small number of requests is easily handled via email and no longer justifies a salaried position, hence the Library Media Technician position is slated to be eliminated.

illustrator visits are supported with additional print copies of their books in our



