

# Berkeley USD

## Board Policy

### Local Control And Accountability Plan

BP 0460

#### Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board shall annually update its local control and accountability plan (LCAP) by July 1. The purpose of the LCAP is to support a cycle of continuous improvement in the District to improve outcomes for its students, especially its students who historically have been and are currently being underserved including, but not limited to, unduplicated students, students of color, and students with special needs.

The Superintendent or designee shall establish and maintain a webpage on the District's website dedicated to the LCAP. The Superintendent or designee shall provide the information identified in this policy on that webpage.

For purpose of this policy and any accompanying regulations, the terms "unduplicated student," "unduplicated pupil," "at-risk student," "focus student," and "targeted student" are equivalent and shall mean a student who is eligible for free or reduced-price meals, is an English learner, and/or is a foster youth. For purpose of this policy and any accompanying regulations, the terms "Local Control and Accountability Plan," "LCAP", "LCAP annual update," and "annual update" are equivalent.

1. Template
  - a. Required Template

The LCAP shall adhere to the template provided by the State Board of Education. The LCAP shall include goals, annual measurable outcomes, and specific actions or services aligned with the following priorities:

- 1). The degree to which teachers are appropriately assigned and fully credentialed, students have sufficient access to standards-based instructional materials, and facilities are maintained in good repair;
- 2). Implementation of and student access to state academic content and performance standards;
- 3). Parent/guardian involvement;
- 4). Student achievement;
- 5). Student engagement;

6). School climate;

7). Student access to and enrollment in a broad course of study, including programs and services provided to benefit low-



The Board finds that authentic community engagement is necessary for the success of the LCAP. To be effective, such engagement requires (i) a collaborative relationship between the Superintendent or designee and stakeholders, (ii) sufficient resources and time for the Superintendent or designee to properly educate stakeholders on the relevant issues related to the LCAP, and (iii) a dedicated focus on meeting the LCAP goals and ensuring the success of all students. With this in mind, the Board establishes, or allows for the establishment of, the advisory committees listed in this section. The purposes of such advisory committees are:

- 1). To consult with the Superintendent or designee in the development of the LCAP
- 2). To review a draft of the LCAP
- 3). To provide written comment on the draft of the LCAP
- 4). To monitor the implementation of the LCAP in order to properly perform the first three purposes
- 5). To understand the impact of specific actions and services in order to properly perform the first three purposes.

However, no advisory committee shall be asked to approve the LCAP or perform a formal evaluation of any specific action or service.

The Superintendent or designee and the advisory committees shall establish communication protocols to ensure that the advisory committees are provided timely information regarding the LCAP, its content, its implementation, and its related process (including, but not limited to, the community engagement process) and to enable the advisory committees to offer suggestions and feedback regarding the LCAP, its content, its implementation, and its related process (including, but not limited to, the community engagement process). To the extent that there are difficulties between an advisory committee and the Superintendent or designee in establishing or following communication protocols, the difficulties shall first be brought to the attention of the Board President and then, if necessary, to the entire Board.

a. Parent Advisory Committee

The Superintendent shall established a Parent Advisory Committee (PAC). In addition to the aforementioned purposes, it shall be the unique responsibility of the PAC to express its opinion on whether the draft LCAP satisfies the requirement that it increase or improve services for unduplicated pupils by at least the MPP. This opinion shall be provided at the same time as the PAC provides its written comments on the draft LCAP. If it is the PAC's opinion that the draft LCAP does not satisfy the requirement that the draft LCAP increase or improve services for unduplicated students by the MPP, then the PAC shall provide the bases for this opinion and the Superintendent or designee shall respond as part of the response by the Superintendent or designee to the PAC's written comments.

The PAC shall be composed of a majority of parents and guardians, including at least four parents or guardians of students who qualify for free or reduced lunch and four parents or guardians of English learners. It is the intent of the Board for the PAC to be composed entirely of parents and guardians and for the racial composition of the PAC to reflect the racial composition of the District's unduplicated students.

The PAC shall have no more than 25 members as follows: one representative from the Early Childhood Education program, one representative from each elementary school, two

In order for the PAC chair(s) to exercise their responsibility, the PAC chair(s) shall be given the contact information of all PAC members and their alternates.

At the Board meeting succeeding each PAC meeting, the Superintendent shall announce whether there was a quorum.

The PAC shall elect officers pursuant to the bylaws found in Exhibit 0460 - Parent Advisory Committee Bylaws at its June meeting. If this is not done for any reason, the Superintendent or designee shall appoint the officers who shall serve temporarily until the first meeting in the following school year in which a quorum exists to permanently elect officers for that school year.

b. English Learners Parent Advisory Committee

There shall not be established an English Learners Parent Advisory Committee (ELPAC), unless (i) the Dist.5 (f) -0T(i.521 (unl) Qy2 (s) ee n (p0.20 .2 (s) -0.2 ( (i) 0.2 ( ) t) 0.2 (he) 0.2 ( D) -0. -0T(i) .

Director(s) of the School Board.

6. Development, Review, and Input

a. Timeline

At a November Board meeting, the Superintendent or designee shall provide a timeline for development of, input on, review and comment by the advisory committees on, and adoption of the upcoming L

After consulting with the Listed Stakeholder Groups, the Superintendent shall set a deadline by which written comments on the draft LCAP must be received from the Listed Stakeholder Groups. The deadline shall allow for a reasonable amount of time for review by the Listed Stakeholder Groups. Any written comment on behalf of the Listed Stakeholder Groups shall be approved by formal act of the committee.

Within three weeks after the deadline, the Superintendent shall provide, in writing, responses to any written comments received by the deadline from the Listed Stakeholder Groups. In responding, the Superintendent may group similar questions and may answer them with a single response. The written comments from the Listed Stakeholder Groups as well as the Superintendent's written responses shall be posted online on the District's LCAP webpage.

c. Input from and Response to Other Stakeholders

The Superintendent or designee, at his or her discretion, may seek input and feedback on the development of the LCAP from individual or organizational stakeholders besides those required by this policy. In seeking such input and feedback, the Superintendent or designee shall make every effort to seek input and feedback from families of (or organizations of families of) students who have historically been and are currently being underserved by the District including, but not limited to, unduplicated students, students of color, and students with special needs.

To the extent that the District hosts meetings with such stakeholders to seek input and feedback on the development of the LCAP, the suggestions and feedback from such stakeholder meetings shall be posted on the District's LCAP webpage. District staff is not required to summarize the suggestions and feedback. The Superintendent or designee may, but need not, respond to any suggestions or feedback.

To the extent any concrete suggestions of specific actions or services are submitted to the District in writing by an organization that holds regular meetings primarily composed of Berkeley USD parents or guardians, Berkeley USD students, and/or Berkeley USD employee, they shall be posted on the District's LCAP webpage. District staff is not required to summarize the suggestions and feedback. The Superintendent or designee may, but need not, respond to any suggestions or feedback. District staff may request verification that an organization holds regular meetings primarily composed of Berkeley USD parents or guardians, Berkeley USD students, and/or Berkeley USD employee, although this verification process shall not be used to discourage submissions or reject submissions based on the content of the submissions.

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions or services and expenditures proposed to



Board in May.

9. Submission of LCAP to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the Superintendent or designee shall, on behalf of the Board, file the LCAP with the County Superintendent of Schools.

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall direct the Superintendent or designee to respond in writing within 15 days of the request.

If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations and shall, if necessary, call a special meeting to do so.

10.

assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.

If the Superintendent of Public Instruction (SPI) identifies the District as needing intervention pursuant to Education Code 52072, the District shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

- 1). Revision of the District's LCAP
- 2).